

PFLA Board Meeting

Monday, Sept. 12, 2011

Present: Gwen Wolfram, Melissa Elmore, Karren Cholewinski, Janet Ekholm, Shirley Chow, Shelly Signs, Deb Walker, Angela Haney, Michelle, Mahana, Judy Bankson, Deb Weitzman

Minutes from PFLA Board retreat on July 20, 2011 were approved.

Treasurer's Report: Shirley Chow

\$6,938.73 - Fund balance carried from FY2011

\$ 120.00 – Total membership incomes (3 paid members)

<\$316.83> - total expenses

\$6741.90 – Fund balance as of 8/31/11

Shirley reported that she and Donetta had met to discuss membership logistics and brought to the Board -that the PFLA membership dues timeframe change to the academic year rather than the fiscal year as it is now.

There was a motion and second to approve the change of membership to the academic year effective AY 2011-2012.

Networking Events and Publicity: the next PFLA networking event is on Thursday, Oct. 6 at the Hilton Garden Inn at 5pm. Shelly will arrive by 4:30 pm to be the greeter.

Shelly and Judy Bankson will collaborate to send out email invites for the networking event. All board members are encouraged to invite people to come.

Evite planned to go out on Sept. 28 (Shelly)

OSU Today blurb (Judy)

PFLA newsletter: There is a revised timeline for production. Newsletter is to be ready by University Day, Sept. 22.

Inclusions for Sept. newsletter are: Michelle's column including Our Heroes and upcoming events, Membership form, professional development information, elected officers, and the calendar.

Professional Development: Melissa has prepared a slate of professional development speakers to choose from. After discussing the choices the board asked Melissa to ask Nora Vitz Harrison for the Nov. 1 meeting. Location is still to be determined.

University Day update:

Judy and Shirley will deliver the display items to the Alumni Center at 9am (booth set up is from 8:00am – 10:30am)

Janet and Shirley will have a laptop and candy for the spinner wheel at the booth. Michelle will make sure the membership info is at the booth from Donetta. Tear down and storage is being handled by Judy.

Reminder to those that have signed up to staff the booth; Any others are welcome to stop by

12:00-1:00

Melissa Elmore, Deb Walker, Angela Haney, Michelle Mahana,

1:00-2:00

Karren Cholewinski, Janet Ekholm, Deb Walker

Website: Gwen has done updates to the PFLA website. More pictures are coming. THANKS GWEN!!!

Members at large: Michelle has confirmed additional - members at large for the board. THANKS MICHELLE!

Winter Gala: Thursday, Dec. 1 in the Women's Building Lobby

Gwen, Michelle, Shelly and Angela are the planning committee. They will meet next in mid-Oct.

TRIAD will be invited. PFLA spouses are invited.

Gwen reported that Mike Meeker from OSU Catering is working on the menu.

Each board member is asked to bring an item for the silent auction. OSU items are popular.

Respectfully submitted—Deb Weitzman, PFLA Secretary