

Professional Faculty Leadership Association Board Meeting

October 6, 2010

Attendees: Jo Dee Bernal, Melissa Elmore, Angela Haney, Michelle Mahana, Shelly Signs, and Laurie Solum

PFLA Direction

Angela thanked Laurie for recruiting PFLA members. As an update, 22 people (new members and renewals) have paid membership. Angela wants to send a reminder to our mailing list but is not sure if the list is current. Shelly offered to update the list if we have current information. Angela will send Donetta a note to see if Shelly should update it. Angela asked if we have any board members who need to pay. Laurie will look into see who has paid.

University day membership drive was fun! We had a lot of people coming to our booth.

Action item: Melissa will download the pictures of University Days and forward to Angela.
Completed

Action item: Angela will contact Donetta to find out if someone is updating the membership list.

Action item: David needs to update the list serve.

There was a discussion about the survey. Cheryl suggested that the survey go out university wide. November would be a good month. Cheryl will use the BSG survey. **Completed and results sent to board**

Action item: The board needs to submit 2 survey questions to Cheryl by 10/25. **Done**

PCSOW (President's Commission of the Status of Women) **I have a report**

Cheryl will be PFLA's representative and will provide updates on the organization as they become available.

Action item: Cheryl will forward the professional development contact of PCSOW to Shelly.
Done

Updated Position Descriptions – where are we?

Does Donetta have the electronic position descriptions?

Action item: Angela will get the position descriptions uploaded to the website.

Angela is trying to update Standard PFLA Timeline but could not locate it. This also needs to be uploaded.

Newsletter great job Alice!!

All agreed the newsletter was well done.

Monthly Meetings

An invitation has been extended to TRIAD for our Holiday Luncheon.

Information on the President's Art Show/Reception

OSU Invitational Staff Art Exhibit

The response to the staff art exhibit survey was incredible and we are moving forward with the Classified and Professional Staff Art Exhibit. Get your artwork ready!

Due to space limitations there is a selection committee for this exhibit, so please complete the [submission form](#) and we will notify you of work that has been accepted.

The Art department offers some great tips on how to [photograph your art](#) for submission.

Note that this event is listed as the "Oregon State University Invitational" exhibit in some community materials. It's the same display, with simply a title explanation for those in the community who wouldn't be familiar with our internal terminology. OSU Affiliates such as the OSU Foundation, GCA Service Group, and Sodexo (Beavers Catering within athletics facilities) are also welcome to participate.

Art Exhibit Timeline

January 10, 2011 (Monday at noon) - all digital entries must be received by this date

February 16 - notification of acceptance

February 24 – March 2 artists deliver art work to the LaSells Stewart Center between 9 a.m. and 4 p.m., M-F

March 7 – 30 - Exhibition dates

March 18 - 5 to 7 p.m. Reception

March 31 – April 7 - artists to pick up work from 9 a.m.- 4 p.m. M-F from the LaSells Stewart Center Office

Professional Development – November?

Shelly stated that she is working on the professional development event. The speaker budget is limiting. She is looking for someone local like Mario Pastega. Option two would be past Hero winners or Karel Murphy. We could present a success story in a shorter meeting (two hours). Option three - Shelly has contacts in OUS and can find someone who can do a communication, work life balance or OUS may have a contact. She will continue to pursue her options.

Can we use the same venue (the Vue) for our spring luncheon? Angela has an invitation for Craig Robinson book signing. What about Mike Riley?

Action item: Angela will ask Mike Riley to join us for our springtime event.

Website

How can we promote the Our Hero Awards? We need to mention the award to other members and nonmembers. You have to be a PFLA member to submit an Our Hero Award but you don't have to be a PFLA member to receive.

ITEMS for NEXT MEETING:

- Strategic Planning Session & Action Planning – Discussion at Next Board Meeting

Other Business:

Budget through October. Review Budget. Everyone agrees that we need more members. Shelly suggested that we put a copy of the PFLA key chain on our website and note that new members will receive a key chain.

Angela spoke with Vicki Nunnemaker – the Karel Murphy Award winner should receive the clock and the check at the dinner prior to University Days.

Action item: Laurie will put the process for awarding the Karel Murphy Award in writing.