

Professional Faculty Leadership Association Board Meeting

February 2, 2011

Attendees: David Barner, Melissa Elmore, Angela Haney, Michelle Mahana, Donetta Sheffold, and Alice Tucker.

Review Action Plans & Status Updates

Angela is having issues with the election committee and is unable to get a commitment for the head of the election committee.

- Action item: Angela will follow up with Jodi to see if she will accept being the head of the election committee.
- Action item: Donetta will provide Angela with a list of all of the PFLA members to help her select other election committee possibilities if Jo Dee does not accept. **Completed.**
- Action item: Angela will follow up with Shelly Signs to see what the status is of the upcoming business development event

January Meeting Updates

President Ray meeting with AOP & PFLA

There were only 3 people from PFLA. Angela reviewed President Ray's comments. Angela stated that the bottom line was that the administration is trying to promote a good positive energy indicating that we are on an upward slope. President Ray talked about the upcoming art show and Shelly Signs provided information on the submissions.

Business Affairs meeting with PFLA

Angela reported on the meeting with Mary Zinkin & Dr. Roper. Present were Angela Haney, Melissa Elmore, Shelly Signs and Alice Tucker representing PFLA. This was an opportunity to be candid as we responded to the survey questions.

Invitation to Provost & Faculty Senator to PFLA Executive Board Meeting

Discussion about whether we want to submit an invitation to the provost & faculty senator. When would it be and what is the purpose? Angela commented on how this came up when she attended the open forum. It was discussed that professional faculty doesn't have a contract or union support. The faculty senate says they are not interested in an extended our contracts to five years. The Provost and faculty senator offered to speak to PFLA about our concerns. Donetta recommended that the board speak with the Provost and the faculty senate to see how serious they really are about reviewing the

contract. Angela thought we could bring them to a board meeting and have an opportunity to ask many questions. We can always invite them to a member meeting later. All agreed that we talk to the board as a whole. Make sure that we have the whole board in attendance. We will be prepared with questions and ask Sabah if there are topics he would like to cover

- Action item: Donetta will check Sabah's calendar and find 30 minutes that the Provost has available to meet with the PFLA Board. **Completed**

Monthly Meetings Discussion

Are folks satisfied with changes, or too many locations or are we covering the topics that people are interested in?

Are folks satisfied with the meetings? Some of the survey results indicated that "it was the same old thing". It was stated that we are giving people information but it doesn't affect our professional needs.

A suggestion was made that we need to market our events better. The Example given was "come see the only wave lab in the country!"

It was agreed that we generally do well with the workshops and we reach a part of the professional faculty that we don't usually reach. Michelle has a list of meetings for next year. Alice suggests we alternate each month with speakers and tours.

- Action item. Angela will follow up with Kerrie Cook on the video she took during the wave lab tour. We will put it on YouTube and send the link to David to be put onto our website.

Global Mailing List – is it useful and active?

Discussion about the PFLA global mailing list. There is a professional faculty list that comes from inform list that we use to send out recruiting email the first of the school year. Alice requested that the board members should be able to send out emails to everyone on the list without having to be approved. David – all the board members are on there and they don't have to be approved to send.

- Action item: David will make sure that the current PFLA membership list is working and will send a link to the board. David will have it point to the PFLA list so it will be current. **(Completed)**

David's Comments: Correction on my action item. I have tried to locate this Exchange PFLA list, but cannot seem to find an address for it. If everyone could check to see what addresses are out there, I will try to track them all down and get them working.

At this point, I am aware of only two lists:

- pfla-members@lists.oregonstate.edu
- pfla-board@lists.oregonstate.edu

Karel J. Murphy Award

Deadline to apply?

Angela doesn't know what the deadline is to nominate people for the Karel J. Muphy Award. Alice stated that February is the month to solicit the committee. No further information is available. Donetta will follow on the process.

Committee Members

Three people are required from PFLA and three committee members from Engineering. It was agreed that the PFLA committee members do not need to be on the PFLA board. Melissa agreed to be on the committee. Two more members are needed.

- Action Item: Angela will get in touch with potential Karel J. Murphy Award committee members. Melissa has volunteered to participate and other potential committee members are: Rebecca Ferber and Janet Ekholm. Three Engineering committee members need to be identified.

Professional Development – Discussion

Confirm Cost, Schedule, Venue, Advertising

- Action item: Angela will request an email update from Shelly to share with the board on the status of the March Professional Development event.

PFLA Networking – Hilton Garden Inn – Feb 10th

Invitations to PFLA members – (invite to others – Discussion)

The board discussed inviting AEP and Triad to join us for the Hilton Garden Inn Networking event scheduled for February 10th. The board decided to invite Triad only for this first event to see if it is successful. We can add AOP to events in the future.

Spring fling

This is going to be right around the corner. Angela has reserved the Vue again. Donetta, Angela, and Michelle have agreed to be on the committee.

- Action item: Angela will put Spring Fling on the agenda for March's meeting.