

Professional Faculty Leadership Association Board Meeting

January 5, 2011

Attendees: David Barner, Jo Dee Bernal, Melissa Elmore, Angela Haney, Cheryl Lyons, Michelle Mahana, Donetta Sheffold, Shelly Signs, Laurie Solum and Alice Tucker.

Meeting Minutes – Post to Web

- Review Action Plans & Status Updates – Outstanding action items:

Action Item: Melissa will forward David all of the Meeting Minutes from prior meetings for the website

Action Item: Angela will appoint the chair of the election committee. **In process**

Professional Development Meeting – Shelly Signs

Shelly reported that her professional development subcommittee had a great meeting. They reviewed the [PFLA survey as it related to professional development](#). The group's recommendation is to have [Gail Hand](#) speak at a PFLA event in the spring. For a two to three hour block of time the cost would be \$2,000. We can get ½ of the cost paid by the vice provost office if funds are still available. The subcommittee suggests that we have the event at the Alumni Center ballroom providing we can get the room at no charge. The suggested pricing for this event is \$20.00 for PFLA members and \$25.00 for non-members. Another option would be to offer a \$5.00 discount to attendees for PFLA membership in the 2011-2012 year. The cost of lunch is typically \$10.00 per person. The timeframe we are looking at is the 2nd week of April.

The professional development subcommittee also recommended a day-long off-site conference.

Action item: Shelly will check with the speaker and with the alumni center for availability the 2nd week of April for a professional development workshop.

The following is information provided to the board by email from Shelly following the board meeting:

- **Networking:** listed as a desired element on the summary document a few times. The Hilton Garden Inn hosts an OSU appreciation night on Thursdays after work. I'm betting we could hold a PLFA networking mixer in conjunction, get the benefits of the discount, kudos for holding a networking event, and not really have to do much at all to make it happen. I can pull it together if it has the support of the board for a particular date.
- Another thing noticed in the summary (and partially addressed by linking to TRIAD off our website) is the desire for professional development opportunities that are already happening on campus (no need for us to reinvent the wheel). Would we want to become more of a connector resource for professional development opportunities by listing them off our web site?

Field Code Changed

AOP Meeting with President Ray – Discussion at MPW

Angela wanted to remind the board that we have a joint meeting with AOP scheduled for January 20th at 12:00 noon at Marketplace West. President Ray will address the group.

Alice will forward information on this event to PFLA members.

AOP & TRIAD Web Page Links

Angela reported that she has talked with both TRIAD and AOP about sharing links on upcoming events and both groups have agreed.

Action item: Angela will forward links to both groups and the TRIAD logo to David to be put on the web.

Financial Report and Membership Report

Laurie reported that PFLA currently has 48 members. Laurie has all the receipts from the winter gala but is waiting for the catering bill to clear the Banner system.

Action Item: David and Donetta are going to work on the PFLA global list.

Scheduled Membership Meetings 2011 – post to web

- o Next Meeting at Wave Lab – it will be COLD

The board meeting will be in Peavy following the tour. Angela forwarded the [schedule of the remaining meetings](#).

Action item: Angela will forward the room number for the board meeting.

Timeline and Position Description Changes - Discussion

Angela wanted to remind the group that the position description changes have been completed. She has only received two position descriptions back.

January Our Hero Award

The January Our Hero Award has been determined and noted to the board.

Action Item: Angela will email the board a Doodle request with suggested dates for the when the award will be given.

Field Code Changed