

**PFLA Board Minutes**  
**November 13, 2102**

**Present:** Deb Walker, Michelle Mahana, Deb Rarick, Melissa Elmore, Karren Cholewinski, Shirley Chow, Deb Weitzman

**October board meeting minutes:** approved with edits.

**Winter Gala:** Michelle and Deb Walker

Deb and Michelle report that all is on track for the Winter Gala on Thursday, Dec. 6 at 11:30am in the Women's Building. Michelle is still working on entertainment, but all other plans are in place.

The email invite will go out the week of Nov. 12 with an online link for registration.

Deb Walker will have table decorations. All PFLA members are welcome to bring a silent auction item. Please let Deb Walker know what you are bringing so that she can have a bid sheet ready.

**OSU Staff Art Show:** Shelly Signs

Shelly will send out reminders for art submissions. The show will be up in the Giustina Gallery at LaSells Stewart Center during January. PFLA is a co-sponsor for this event.

The art reception date is January 8.

**Spring Gala:** we still need chairs for this event

The OSU Merchant Expo is on May 30, 2013, so any date in April will not conflict with the Merchant Expo.

April 9 is the date we are scheduled for our Spring Professional Development event.

Angela is checking to see if we can use The Vue as a venue for the Spring Gala. We plan to schedule the gala sometime in the second ½ of April.

**Our Hero:**

Michelle will send out an email to request nominations for Our Hero.

**Newsletter:** Newsletter submissions were due on Friday, Nov. 16. Distribution is planned for Nov. 27.

**Professional Development:**

Melissa has reached out to Cascade Employers Association who has provided professional development trainers for us in the past for topics for our spring event. The evaluations from the fall event were good.

**Treasurer:**

Shirley has sent the board the updated treasurer's report. All information from the fall professional development event has not gone into the system yet.

**Membership:**

PFLA membership is at 40 with more from the professional development day coming. Michelle will add Karren as an administrator for the email list so she can add the new members.

**New Business:**

Shelly made notes on the board's insights and ideas on the idea of rolling contracts for professional faculty positions. We will discuss this topic further at the December board meeting.

Respectfully submitted,  
Deb Weitzman, PFLA Secretary