

**Professional Faculty Leadership Association**  
**April 9, 2014**

Attendees

Shelly Signs, Emily Lafon, Melissa Elmore, Dwane Howard, Thuy Tran, Shirley Chow, Deb Weitzman, Karren Cholewinski

Approval of Minutes

- Minutes were not approved from March meeting – will wait for approval in May when Robin returns

Treasurer Report

- The Treasurer's Report was emailed out to the board prior to the meeting and includes all expenses except the \$1500 given to the OSU Event Planners Tradeshow (because we are still waiting for this to be processed)

Web Report

- Karren will work with Patty Jackson (classified employee) to update items such as Robin Bilyeu's name, Our Hero award, remove information about Tradeshow event, and add information about the "A Little Taste of Oregon Event" in May and the Networking event in June.

Professional Development Report

- Emily received positive feedback from the Tradeshow Event, Dave Rabiner. There were approximately 95 individuals at each event with different individuals attending morning vs. afternoon event.
- Emily will speak with Dave Rabiner to discuss the possibility of a 3 part series for the next academic year. Shelly suggested looking for partnerships outside of OSU to work with to reduce costs associated with the series. Nothing confirmed, but just looking into a possibility of this for next year

Spring Gala

- Spring Gala is officially "A Little Taste of Oregon" to be held on May 15 in the MU Quad from 5:30-7:00pm.
- There will be 3 regions represented with wine tasting and food. Beer will be available for purchase, but no tasting. Shelly will be purchase wine glasses with PFLA logo to be distributed to each person to use during the wine tasting. Shelly and Melissa will be working together to finalize the menu. The price will be approximately \$15 which will include the glass.
- This will be advertised broadly including to the AOP.

Networking Event (Deb sent some information via email)

- June Networking event at Fernwood Circle (Corvallis Guest House)
  - Includes short tour of the facility, glass of wine and a little food. Dwane will provide 6 bottles of wine.

Awards

- April Hero was chosen. Shelly will coordinate the presentation

- Deb thought it would be a good idea to have a coffee cup to give to each Hero with “Hero” on one side and PFLA logo on the other. This was agreed upon to move forward with.
- Karel J Murphy Award Engineering will no longer be funding. A proposal was submitted to the Provost for the replacement funding, but have not heard back. The award has been put on hold until funding has been finalized

### Elections

- Nominations are due to Shelly by April 11<sup>th</sup>
- Ballot will be distributed on April 22<sup>nd</sup> via web form
- Positions are as follows:
  - President - Karren Cholewinski
  - President Elect – Deb Weitzman
  - Treasurer – Dwane Howard
  - Secretary – Robin Bilyeu
  - Marketing Director – Open
  - Membership Director – Shirley Chow
  - Web Services Director – Open
  - Professional Development Director – Emily Lafon (?)
  - Networking Development Director – Open
- There was discussion about contacting individuals to serve on the board.

### New Business

- Dwane discussed the opportunity that PFLA had to be involved with the mentoring program here at OSU.
- Suggested this be discussed at the retreat in the summer.

Meeting Adjourned.