

PFLA Board Meeting Minutes

Dec. 5, 2011

Present: Donetta Sheffold, Michele Mahana, Shelly Signs, Deb Walker, Shirley Chow, Angela Haney, Karren Cholewinski, Janet Ekholm, Gwen Wolfram, Melissa Elmore, Deb Weitzman

Minutes: Nov. Board meeting minutes were approved and will be posted on the PFLA website.

Treasurer's report: Shirley has emailed all board members the current PFLA account information, based on charges posted in Banner.

Shirley asked the board for clarification on payments from members for PFLA social events. The board advised that membership and professional development fees can be charged to indexes funded with E&G funds, however payments for PFLA social events cannot be charged to an index funded with E&G funds. This information will be included in PFLA social event announcements that have a charge associated with them.

Membership: Donetta reported that we now have 43 members. Last year our membership stood at 52. Our free membership drawing from University Day was won by Clair Cody.

Professional Development: Melissa applied for the Vice Provost's office matching funds to help with costs for our 2011-12 professional development programs. The spring professional development meeting will be in April, date TBD and speaker TBD. Melissa will put a list of speaker options together so a decision can be made at the January board meeting.

Winter Gala: Gwen reported that the Winter Gala will net PFLA approximately \$500. It was a great event!

Spring Gala: Janet and Angela will be organizing the Spring Gala. Angela will check on the venue— hopefully it will be at the Vue, downtown Corvallis. Janet and Angela will be working on getting the art auction items together. Date is still to be determined.

Angela described for the board members the original intention of the PFLA Scholarship fund was to take profits from the Spring Gala and offer PFLA members scholarship funds for professional development opportunities.

Janet Ekholm and Angela Haney reported on their experiences at the HR New Employees meeting in November. They were both asked to give short presentations about PFLA.

Reminder from Michele: Jan. 17, 2012 is the Joint Brown Bag Lunch meeting with President Ray (12:00-12:50pm, Arnold Dining Hall Large Conference room). All PFLA board members are encouraged to attend.

Respectfully submitted,
Deb Weitzman