**PFLA Board Meeting Agenda**

**Monday, September 11, 2017**

**Strand Ag Hall Room 148**

**Welcome** – Introductions and additions to agenda

**Theme for the year** – Advocacy, Education, Social, Recognition

**Board reports**

**Membership**

Fall membership recruitment – Gretchen D.

**Professional Development**

Fall workshop – JoAnne

Brown Bag lunches – JoAnne, Susan and Tracy

**New Business:**

Board election results – Tracy

Treasurer position for next year – Tracy

Table cover for PFLA – Tracy

**Activities/Events:**

Our Hero – Gretchen C.

University Day, September 18 – Tracy

Booth volunteers

Prize

Benefits Fair, October 5 – Edith

Training Days, November 7 – JoAnne and Tracy

**Other items**

**Next meeting:**  October 9

**Meeting Minutes 9/11/17**

**Attendees**: Michelle MaHaney, JoAnn, Gretchen Cuevas, Susan Emerson, Victor Vegas, Tracey Elmshaeuser

**Theme for the year** – Advocacy, Education, Social, Recognition - Our Hero and recognition for the organization as a whole, getting our name out there so there is some name recognition for our organization.

**Professional Development -** Susan and JoAnn

Professional development, once per term. Then brown bag lunches once a year. We want to play up on a topic that builds upon what we were working on last year. *How to Thrive at OSU*. Navigating for success at OSU. Advocacy for ourselves and our position. Unionization of professional faculty. Hopefully you won't have to always leave a position in order to grow. Reached out to Susan from last year for potential speaker, and we have Larry Roper for October 25th.

Susan and JoAnn will be meeting with him to solidify a topic. Will have a description from Larry to include in a flyer.

**What do members get from their membership fees?**

There should be something that comes along with the membership. Brown bag lunches? Professional development?

Clarification: "Affiliates" are those who are not professional faculty but would still like to be part of the group so they pay a lesser fee. $10 per session they attend.

Do we want a promotional card that says "bring this to one of our brown bag lunches"?

Professional development. $10 for non-members. Once per term.

Brown bag - members only. No need for registering. For non-members, they can have 1 free session. How to track? Have an excel sheet printed and write the person who is not a member's name up and put in excel. Then follow-up.

Mentorship program?

**Options for Fall brown bag event:**

Michelle - 10/2/17 Shelly Signs from OSU 150. Yearlong celebration about OSU 150 years. See what happens.

Bouquet - Rebecca (Becca) Gose to talk about unionization - Naomi Horne is assistant. Check to see if she is available 10/2/17 and 11/6/17.

Have a "special session" for Rebecca if none of the brown bag dates work.

Tracey - 12/4/17 - Charlene Alexander for session in December - talk about building names.

Send email from President - Gretchen D. to connect with Tracey about sending an email and which listserv to send. Gretchen C. will provide membership flyers to Tracey.

Gretchen D. to send letters to new members with 2 new gifts. Then include the event calendar in this letter.

**Our Hero** - Jen and Gretchen will set up a committee to work on this.

**University Day**

Gretchen and Susan to set up booth from 8 - 10am. Then 12 - 2pm is the booth.

Prize: Bowl with business card to have someone win a free membership. Gretchen has pop-up and will ask Deb about bowl to put business card.

Tracy follow-up with everyone about tabling at Benefits Fair on October 5th. Victor could help.

Training days - November 7. "Getting Connection and Finding Community through Professional Organizations at OSU."

Central HR - what are the current benefits that we have?

Faculty senate - how does faculty senate work? When does it convene? How do we make sure we know what is being talked about?

**Next meeting:** October 9