

## **PFLA Board Meeting Minutes**

**Monday, May 8, 2017**

**Present:** Edith Birky, Jennifer Cohen, Gretchen Dursch (Gretchen D.), Melissa Elmore, Tracey Elmshaeuser, Jayne Parker and Deb Weitzman.

**Minutes:** There were no minutes submitted for approval at this meeting. Minutes from the February, March and April meetings still need to be submitted and approved.

**Treasurer's Report:** Edith Birky reported that the ending balance as of April 30, 2017 is \$9,907.94. New membership brought in \$30.00 and expenses for catering the March 8 workshop, WebEx services, etc., was \$173.16.

**Board Retreat:** The Board Retreat planning is underway. Dates are yet to be determined based on room availability.

**PFLA Open House:** The PFLA Open House is an opportunity for campus to come and learn about the PFLA. Sometime in May is under consideration for this event.

**Our Hero:** There are two more presentations to make for this academic year. A suggestion was made that information about membership in PFLA be left when visiting departments to present the "Our Hero" award.

**Board Positions:** Positions open for next year are Secretary and President-Elect. Deb will send ballots to Gretchen C. and Tracey.

**Professional Development:** Gretchen C. will stand in as host for JoAnne at the "Discovering Your Strengths" workshop on May 10. Melissa will handle registration. Jennifer has ordered cookies and drinks.

**Meeting Date Change:** The next Board meeting is scheduled for the second Wednesday in June.

**Carol Murphy Award:** Melissa reported that 3-4 nomination packets have been received. The committee will meet on May 9.

**Adjournment:** The meeting was adjourned.

Respectfully submitted,

Jayne Parker  
Secretary